

CARDIFF COUNCIL

REGISTER OF CABINET DECISIONS: 20 FEBRUARY 2020

Decision No.	Minute No.	Decision	Reason	Consultation Undertaken	Dates			Responsibility for implementation after date shown
					Decision Made	Publication	Deadline for call-in	
	Min No 79	Corporate Plan 2020-23 RESOLVED: that 1. the Corporate Plan 2020-23 be approved for consideration by Council on 27 February 2020; 2. Council be recommended to delegated authority to the Chief Executive, in consultation with the Leader of the Council, to make any consequential amendments to the Corporate Plan 2020-23 (Appendix A) following consideration by Council on 27 February 2020 and prior to publication by 1 April 2020	To enable the Corporate Plan 2020-23 to be considered by the Council on 27 February 2020 and published thereafter by 1 April 2020, subject to any consequential amendments that may be required.	A copy of the draft version of the Corporate Plan 2020-23 and/or extracts detailing various steps and performance indicators relevant to each committee were considered formally by the Council's five Scrutiny Committees at meetings held on 17-19 February 2020. This enabled consideration of the draft Corporate Plan 2020-23 alongside the Cabinet's budget proposals for 2020/21. Copies of any letter(s)	This item is due to be considered by Council and is therefore not subject to call-in			

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				received from the Scrutiny Committees following those meetings are compiled within Appendix B to this report.				
CAB/19-20/55	Min No 80	Application for a Hackney Carriage Fare Increase RESOLVED: that <ol style="list-style-type: none"> the issues and impacts to taxi fares set out in the report be noted the application put forward by Dragon Taxis with an implementation date of 1st April 2020 (provided that there are no objections) be approved the advertisement of the variation in a local newspaper be authorised 	The report seeks determination of the application to vary Cardiff Council's Hackney Carriage tariff of fares. It is a legal requirement that the approved tariff applies to all hackney carriage journeys that start and end within the Cardiff boundary.		20 Feb 2020	21 February 2020	3 March 2020	Andrew Gregory – Director of Planning, Transport & Environment

CARDIFF COUNCIL

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CAB/19-20/56	Min No 81	Central South Consortium - Shared Education Advisory Services RESOLVED :that 1. the contents of the ISOS report be noted 2. the recommendation of the Central South Consortium Joint Committee to continue to deliver shared educational advisory services in partnership with the four other Councils in the region for at least the next three years be supported.	Following the review carried out by ISOS into the current delivery arrangements for school improvement services by the Central South Consortium, the five constituent Councils of the Consortium are asked to consider the recommendation of the review report with regard to the future delivery of these services.		20 Feb 2020	21 February 2020	3 March 2020	Nick Batchelar – Director of Education & Lifelong Learning
CAB/19-20/57	Min No 82	Corporate Asbestos Management Plan RESOLVED: that 1. the contents of the report be noted 2. the Corporate Asbestos	The Corporate Asbestos Management Plan is recommended to be approved by Cabinet in order to meet statutory requirements as well as protect against	The Corporate Asbestos Management Plan has been consulted and approved by Members via. the Health and Safety Advisory	20 Feb 2020	21 February 2020	3 March 2020	Chris Lee – Corporate Director Resources

CARDIFF COUNCIL

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		Management Plan be approved for implementation across the Council's building portfolio, and authority be delegated to the Corporate Director, Resources, in consultation with the Cabinet Member for Finance, Modernisation & Performance and the Health & Safety Advisory Forum to make any minor changes required in the future.	asbestos exposure in Council premises.	Forum, who have received regular updates on the asbestos management development over the past 12 months.				
CAB/19-20/58	Min No 83	Corporate Food Safety Management System RESOLVED: that 1. the contents of the report be noted 2. the revised Corporate Food Safety Management System (HACCP) be approved	The Corporate Food Safety Management System (HACCP) required a full review and update due to changes in legislation, guidance and practice.		20 Feb 2020	21 Feb 2020	3 March 2020	Chris Lee – Corporate Director Resources

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		3. the mandatory attendance of all food handlers, supervisors and Managers at a briefing session on the new Corporate Food Safety Management System (HACCP) to be delivered before the end of the financial year be endorsed.						
	Min No 84	Budget Monitoring Month 9 RESOLVED: that 1. the potential financial outturn based on the projected position at Month 9 of the financial year be noted. 2. the requirement for all directorates currently reporting overspends as identified in this report to put in place action plans to reduce their projected	To consider the report and the actions therein that form part of the financial monitoring process for 2019/20.		This item is for noting and is therefore not subject to call-in			

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		overspends be reinforced.						
CAB/19-20/59	Min No 84	<p>Budget Report 2020-2021</p> <p>RESOLVED: that</p> <p>a) having taken account of the comments of the Section 151 Officer in respect of the robustness of the budget and the adequacy of the reserves as required under Section 25 of the Local Government, Act and having considered the responses to the Budget Consultation that:</p> <ol style="list-style-type: none"> the changes to fees and charges as set out in Appendix 4 (a) and 4 (c) to this report be approved authority be delegated to the appropriate Director in consultation with the appropriate Cabinet 	<p>To enable Cabinet to:</p> <ul style="list-style-type: none"> Approve the level of fees and charges for Council goods and services for 2020/21 Approve the level of rent and charges for 2020/21 in respect of council houses, garages and other services charges Note the financial challenges facing the Council as set out in the Medium Term Financial Plan Note the opportunities for savings over the 	<p>Duties to consult certain stakeholders in respect of proposals may arise from a number of different sources. Members will note that the Council has engaged in consultations as part of the budget process as set out earlier in the report under the heading "Consultation and Engagement". In considering this matter, Members must genuinely and conscientiously consider the</p>	20 Feb 2020	21 February 2020	3 March 2020	Chris Lee – Corporate Director Resources

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		<p>Member, the Section 151 Officer and the Cabinet Member for Finance, Modernisation & Performance, to amend or introduce new fees and charges during the year, subject, if necessary (having regard to the proposed change) to an Equality Impact Assessment and public consultation being undertaken and the results thereof being duly considered before the delegated authority is exercised.</p> <p>3. the rents of all Housing Revenue Account dwellings (including hostels and garages) be increased by 2.7% having taking into account WG guidance.</p> <p>4. all service charges and the management fee for</p>	medium term and that officers will continue to develop them to inform the Budget Strategy Report in July 2020.	feedback from each consultation and have proper regard to it when making any decision in relation to the subject matter of that consultation. Members should carefully consider the results of the consultation as set out in the Appendices to the report.				

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		<p>leaseholders as set out in Appendix 4 (b) be approved</p> <p>5. all Housing Revenue Account rent increases take effect from 6 April 2020.</p> <p>6. the financial challenges facing the Council as set out in the Medium Term Financial Plan be recognised, and the opportunities for savings over the medium term be noted.</p> <p>7. in the event that final settlement differs from Provisional Settlement (as set out in paragraph 22 of the report), there will be a proportionate adjustment to or from earmarked reserves, and that the Section 151 Officer be authorised to prepare an addendum to the 2020/21</p>						

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		Budget to reflect the requisite changes.						
		<p>b)having taken account of the comments of the Section 151 Officer in respect of the robustness of the budget and the adequacy of the reserves as required under Section 25 of the Local Government Act 2003, and having considered the responses to the Budget Consultation Council be recommended to:</p> <p>1.0 Approve the Revenue, Capital and Housing Revenue Account budgets including all proposals and increasing the Council Tax by 4.5% as set out in this report and that the Council resolve the following terms.</p> <p>2.0 Note that at its meeting on 19 December 2019</p>	<p>To enable Cabinet to recommend to Council approval of:</p> <ul style="list-style-type: none"> • The Revenue and Capital Budget and to set the Council Tax for 2020/21 • The Budget for the Housing Revenue Account • The Capital Strategy • The Treasury Management Strategy • The Prudential Code of Borrowing Indicators for 2020/21 – 2022/23 • The Capital 		This item is due to be considered by Council and is therefore not subject to call-in			

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		<p>the Cabinet calculated the following amounts for the year 2020/21 in accordance with the regulations made under Section 33(5) of the Local Government Finance Act 1992:-</p> <p>a) 147,277 being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (Wales) Regulations 1995, as amended, as its Council Tax base for the year.</p> <p>b) Lisvane 2,499 Pentyrch 3,316 Radyr 3,841 St. Fagans 1,592 Old St. Mellons 2,047 Tongwynlais 820</p> <p>being the amounts</p>	<p>Programme for 2020/21 and the indicative programme to 2024/25, delegating to the Section 151 Officer authority to bring forward or delay schemes within the programme to match resources where necessary</p> <ul style="list-style-type: none"> The Minimum Revenue Provision Policy for 2019/20 and 2020/21 					

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		<p>calculated in accordance with Regulation 6 of the Regulations as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which special items relate.</p> <p>2.1 Agree that the following amounts be now calculated by the County Council of the City and County of Cardiff for the year 2020/21 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:-</p> <p>a) Aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) to (d) (including Community</p>						

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		<p>Council precepts totalling £445,570). £1,069,798,570</p> <p>b) Aggregate of the amounts which the Council estimates for items set out in Section 32(3)(a) and (c). £414,317,000</p> <p>c) Amount by which the aggregate at 2.1(a) above exceeds the aggregate at 2.1(b) above calculated in accordance with Section 32(4) as the budget requirement for the year. £655,481,570</p> <p>d) Aggregate of the sums which the Council estimates will be payable for the year into its Council Fund in respect of Revenue Support Grant, its</p>						

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		<p>council tax reduction scheme, redistributed Non-Domestic Rates. £469,047,025</p> <p>e) The amount at 2.1(c) above less the amount at 2.1(d) (net of the amount for discretionary relief of £400,000), all divided by the amount at 2.0(a) above, calculated in accordance with Section 33(1) as the basic amount of Council Tax for the year. £1,268.59</p> <p>f) Aggregate amount of all special items referred to in Section 34(1). £445,570</p> <p>g) Amount at 2.1(e) above less the result</p>						

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		<p>given by dividing the amount at 2.1(f) above by the amount at 2.0(a) above, in accordance with Section 34(2) of the Act, as the basic amount of Council Tax for the year for dwellings in those parts of the area to which no special items relate. £1,265.57</p> <p>h) The amounts given by adding to the amount at 2.1(g) above the amounts of special items relating to dwellings in those parts of the Council's area mentioned below, divided in each case by the amount at 2.0(b) above, calculated in accordance with Section 34(3) as the</p>						

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		<p>basic amounts of Council Tax for the year for dwellings in those parts of the area to which special items relate.</p> <p>£</p> <p>Lisvane 1,283.58</p> <p>Pentyrch 1,318.34</p> <p>Radyr 1,298.44</p> <p>St. Fagans 1,284.89</p> <p>Old</p> <p>St. Mellons 1,287.83</p> <p>Tongwynlais 1,293.62</p>						
		<p>i) The amounts given by multiplying the amounts at 2.1(g) and 2.1(h) above by the number which in the proportion set out in the Council Tax (Valuation Bands) (Wales) Order 2003 is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is</p>						

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		<table><thead><tr><th></th><th>A £</th><th>B £</th><th>C £</th><th>D £</th><th>E £</th><th>F £</th><th>G £</th><th>H £</th><th>I £</th></tr></thead><tbody><tr><td>Area</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Lisvane</td><td>855.72</td><td>998.34</td><td>1,140.96</td><td>1,283.58</td><td>1,568.82</td><td>1,854.06</td><td>2,139.30</td><td>2,567.16</td><td>2,995.02</td></tr><tr><td>Pentyrch</td><td>878.89</td><td>1,025.37</td><td>1,171.86</td><td>1,318.34</td><td>1,611.31</td><td>1,904.27</td><td>2,197.23</td><td>2,636.68</td><td>3,076.13</td></tr><tr><td>Radyr</td><td>865.62</td><td>1,009.90</td><td>1,154.17</td><td>1,298.44</td><td>1,586.98</td><td>1,875.53</td><td>2,164.06</td><td>2,596.88</td><td>3,029.70</td></tr><tr><td>St. Fagans Old St.</td><td>856.59</td><td>999.36</td><td>1,142.12</td><td>1,284.89</td><td>1,570.42</td><td>1,855.96</td><td>2,141.48</td><td>2,569.78</td><td>2,998.08</td></tr><tr><td>Mellons</td><td>858.55</td><td>1,001.64</td><td>1,144.74</td><td>1,287.83</td><td>1,574.02</td><td>1,860.20</td><td>2,146.38</td><td>2,575.66</td><td>3,004.94</td></tr><tr><td>Tongwynlais</td><td>862.41</td><td>1,006.15</td><td>1,149.88</td><td>1,293.62</td><td>1,581.09</td><td>1,868.57</td><td>2,156.03</td><td>2,587.24</td><td>3,018.45</td></tr><tr><td>All other parts of the Council's Area</td><td>843.71</td><td>984.33</td><td>1,124.95</td><td>1,265.57</td><td>1,546.81</td><td>1,828.05</td><td>2,109.28</td><td>2,531.14</td><td>2,953.00</td></tr></tbody></table>		A £	B £	C £	D £	E £	F £	G £	H £	I £	Area										Lisvane	855.72	998.34	1,140.96	1,283.58	1,568.82	1,854.06	2,139.30	2,567.16	2,995.02	Pentyrch	878.89	1,025.37	1,171.86	1,318.34	1,611.31	1,904.27	2,197.23	2,636.68	3,076.13	Radyr	865.62	1,009.90	1,154.17	1,298.44	1,586.98	1,875.53	2,164.06	2,596.88	3,029.70	St. Fagans Old St.	856.59	999.36	1,142.12	1,284.89	1,570.42	1,855.96	2,141.48	2,569.78	2,998.08	Mellons	858.55	1,001.64	1,144.74	1,287.83	1,574.02	1,860.20	2,146.38	2,575.66	3,004.94	Tongwynlais	862.41	1,006.15	1,149.88	1,293.62	1,581.09	1,868.57	2,156.03	2,587.24	3,018.45	All other parts of the Council's Area	843.71	984.33	1,124.95	1,265.57	1,546.81	1,828.05	2,109.28	2,531.14	2,953.00						
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		2.2 Note that for the year 2020/21, the Police and																																																																																																

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		Crime Commissioner for South Wales has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 for each of the categories of dwelling shown below:-									
		<div><div>A</div><div>£</div><div>181.81</div></div>	<div><div>B</div><div>£</div><div>212.11</div></div>	<div><div>C</div><div>£</div><div>242.41</div></div>	<div><div>D</div><div>£</div><div>272.72</div></div>	<div><div>E</div><div>£</div><div>333.32</div></div>	<div><div>F</div><div>£</div><div>393.92</div></div>	<div><div>G</div><div>£</div><div>454.53</div></div>	<div><div>H</div><div>£</div><div>545.43</div></div>	<div><div>I</div><div>£</div><div>636.34</div></div>	
		2.3 Having calculated the aggregate in each case of the amounts at 2.1(i) and 2.2 above, the County Council of the City and County of Cardiff in accordance with Section 30(2) of the Local Government Finance Act 1992 hereby sets the following amounts as the amounts of Council Tax for the									

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		year 2020/21 for each of the categories of dwellings shown below:-									
		Part of Council's Area VALUATION BANDS									
		A	B	C	D	E	F	G	H	I	
		£	£	£	£	£	£	£	£	£	
		Area									
		Lisvane	1,037.53	1,210.45	1,383.37	1,556.30	1,902.14	2,247.98	2,593.83	3,112.59	3,631.36
		Pentyrch	1,060.70	1,237.48	1,414.27	1,591.06	1,944.63	2,298.19	2,651.76	3,182.11	3,712.47
		Radyr	1,047.43	1,222.01	1,396.58	1,571.16	1,920.30	2,269.45	2,618.59	3,142.31	3,666.04
		St. Fagans	1,038.40	1,211.47	1,384.53	1,557.61	1,903.74	2,249.88	2,596.01	3,115.21	3,634.42
		Old St.									
		Mellons	1,040.36	1,213.75	1,387.15	1,560.55	1,907.34	2,254.12	2,600.91	3,121.09	3,641.28
		Tongwynlais	1,044.22	1,218.26	1,392.29	1,566.34	1,914.41	2,262.49	2,610.56	3,132.67	3,654.79
All other parts of the Council's Area	1,025.52	1,196.44	1,367.36	1,538.29	1,880.13	2,221.97	2,563.81	3,076.57	3,589.34		
		2.4 Authorise the Corporate Director Resources to make payments under Section 38 of the Local Government									

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		<p>(Wales) Act 1994 from the Council Fund by equal instalments on the last working day of each month from April 2020 to March 2021 in respect of the precept levied by the Police and Crime Commissioner for South Wales in the sum of £40,164,662.</p> <p>2.5 Agree that the Common Seal be affixed to the said Council Tax.</p> <p>2.6 Agree that the Common Seal be affixed to precepts for Port Health Expenses for the period 1 April 2020 to 31 March 2021 namely</p> <p style="text-align: right;">£</p> <p>County 113,783</p> <p>Council of</p>						

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		<p>the City and County of Cardiff</p> <p>Vale of Glamorgan County Borough Council</p> <p>12,817</p> <p>2.7 Agree that notices of the making of the said Council Taxes signed by the Chief Executive be given by advertisement in the local press under Section 38(2) of the Local Government Finance Act 1992.</p> <p>3.0 In accordance with the Local Government Act 2003, the Local Authority (Capital Finance and Accounting) (Wales) Regulations 2003 and</p>						

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		<p>subsequent amendments and the CIPFA Prudential Code and Treasury Management Codes of Practice:</p> <p>(a) Approve the Capital Strategy 2020/21.</p> <p>(b) Approve the Treasury Management Strategy 2020/21 and authorise the Section 151 Officer to raise such funds as may be required to finance capital expenditure by temporary or long-term borrowing.</p> <p>(c) Approve the Prudential Indicators for 2020/21 – 2024/25 including the affordable</p>						

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		<p>borrowing limit.</p> <p>(d) Delegate to the Section 151 Officer the ability to effect movement between the limits for borrowing and long-term liabilities, within the limit for any year, and to bring forward or delay schemes in the Capital Programme.</p> <p>(e) Approve the Minimum Revenue Provision Policy for 2019/20 and 2020/21</p> <p>4.0 To approve the Budgetary Framework outlined in this report.</p> <p>5.0 To maintain the current Council Tax Reduction Scheme as set out in</p>						

CARDIFF COUNCIL

REGISTER OF CABINET DECISIONS: 20 FEBRUARY 2020

Decision No.	Minute No.	Decision	Reason	Consultation Undertaken	Dates			Responsibility for implementation after date shown
					Decision Made	Publication	Deadline for call-in	
		this report.						
CAB/19-20/60	Min No 85	Hub and Library Strategy RESOLVED: that <ol style="list-style-type: none"> the Hub and Library Strategy 2019 – 2023 (attached at appendix 1 to the report) be agreed the draft Library Collection Policy (attached at appendix 2 to the report) be agreed in principle and consultation with key stakeholders be authorised authority be delegated to the Assistant Director (Housing and Communities) in consultation with the Cabinet Member for Housing and Communities to approve the final Library 	<p>To agree the way forward for Hub and Library Services for the next 5 years.</p> <p>To agree in principle the draft Library Collection Policy, to inform the purchase, maintenance, sharing and disposal of library books and other resources.</p>	<p>Public consultation took place between August and September 2019 and a total of 2,364 responses were received. A separate surveys was developed for children and young people to ensure their views were captured. The findings of the survey have been reflected throughout the Strategy.</p> <p>Further consultation will take place with stakeholders about the Library Collection Policy</p>	20 Feb 2020	21 February 2020	3 March 2020	Sarah McGill – Corporate Director – People & Communities

CARDIFF COUNCIL

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		collection Policy. Should any significant change to the draft policy be proposed as a result of the stakeholder consultation, the policy will be returned to Cabinet for further consideration and approval.		and the intention to share the historical collections with specialist institutions and partners. The Economy & Culture Scrutiny Committee considered this item on Tuesday 18 February 2020				
CAB/19-20/61	Min No 86	Cardiff Local Development Plan Full Review: Consideration of Proposed Amendments Tabled at Council Meeting of 28 November 2019 RESOLVED: that 1. It be noted that the issues raised at Council on 28 November 2019 in relation to	3. To respond to the Amendments based on the consideration of Officer advice and statutory requirements of the Plan-making process.		20 Feb 2020	21 February 2020	3 March 2020	Andrew Gregory – Director of Planning, Transport & Environment

CARDIFF COUNCIL

REGISTER OF CABINET DECISIONS: 20 FEBRUARY 2020

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		<ul style="list-style-type: none"> • affording suitable protection to areas of countryside, • securing accessible and timely public transport solutions • ensuring the high-quality design of new developments • will form important considerations as part of any future Local Development Plan-making process. <p>2. the Officer advice that it would be inappropriate to make any future policy commitments ahead of the commencement of any future statutory Local Development Plan-making process be accepted.</p>						
CAB/19-20/62	Min No 87	Cardiff Council's Response to Welsh Governments' Clean Air consultation RESOLVED: that	To enable Cardiff Council to formally submit its response to Welsh Government's Clean		20 Feb 2020	21 February 2020	3 March 2020	Andrew Gregory – Director of Planning, Transport &

CARDIFF COUNCIL

REGISTER OF CABINET DECISIONS: 20 FEBRUARY 2020

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		<ol style="list-style-type: none"> the draft response to the public consultation on Welsh Government's Clean Air Plan for Wales: Healthy Air, Healthy Wales, as set out in Appendix A to the report be approved; and the Director for Planning, Transport and Environment be authorised to finalise the draft response, with any necessary amendments made to reflect the views given by Cabinet members, and to submit the response to Welsh Government on behalf of the Council. 	Air Plan for Wales: Healthy Air, Healthy Wales public consultation.					Environment
Prepared by Cabinet office:					21 February 2020			
Submitted to Chief Executive for Signature					21 February 2020			

Approved for Publication: *Paul Orders*
Chief Executive

Date: 21 February 2020